



Participation Agreement

Center or School-age Staff

The applicant's program director, owner, or authorized representative must sign this agreement.

The T.E.A.C.H. Early Childhood® Minnesota scholarship program offered through Child Care Aware of Minnesota requires the support and participation of the sponsoring child care program and the scholarship recipient. In the event that the employee is awarded a scholarship, our child care program, and the employee, understand and agree to the following conditions:

Applicant agrees to:

- Pay T.E.A.C.H. for 10 percent of the cost of tuition and books. This cost will be calculated after all other financial aid award(s) (excepting loans) have been applied. T.E.A.C.H. scholarships cover approved courses the recipient is enrolled in during the scholarship year, up to 18 semester/27 quarter credits.
- Submit all required paperwork (including grades) by established deadlines and pay all bills in a timely manner.
- Communicate regularly with T.E.A.C.H. counselor (e.g., class changes, employment status changes, etc.).
- Successfully complete the minimum required credits (9 semester/12 quarter) during the scholarship year to be eligible for the T.E.A.C.H. bonus.
- Commit to employment at sponsoring child care program (current employer) for one additional year beyond the scholarship year.
- Remain employed at the sponsoring program (current employer) for a minimum of 20 hours per week during the scholarship year.
- Apply for financial aid through FAFSA prior to the start of each academic year.
- Pay the college directly for any tuition exceeding the annual credit limit or courses that are not approved by the T.E.A.C.H. office.

Sponsoring child care program agrees to all of the following:

- Pay T.E.A.C.H. for 5 percent of the cost of tuition and books for each approved course the employee is enrolled in during the scholarship year, not exceeding 18 semester/28 quarter credits.
- Provide paid release time to the employee; three hours of paid time off per week each week that classes are in session. (T.E.A.C.H. will reimburse the program for a portion of release time hours.)
- Six months following the end of the scholarship year**, provide additional compensation to the scholarship employee. Please choose one option:
 - ___ **Option One:** Award a \$250 bonus the employee if the employee completes the minimum number of credits (9 semester/12 quarter).
 - ___ **Option Two:** Issue a two percent raise. *Raise must be above and beyond any normally expected raise.*

Applicant print name

Applicant signature

Date

Signature of program director/owner/representative

Date

Please include this completed and signed form with your application.

For programs working under union contract please contact the T.E.A.C.H. office for a separate agreement.