

Participation Agreement

Union Programs/Option #3

The applicant's program director, owner, or authorized representative must sign this agreement.

The TEACH Early Childhood® Minnesota scholarship program offered through Child Care Aware of Minnesota requires the support and participation of the sponsoring child care program (employer) and the scholarship applicant (employee). By signing this agreement, the employer is agreeing to sponsor the employee for a TEACH scholarship. In the event that the applicant is awarded a scholarship, the employer and employee understand and agree to the following conditions:

Scholarship Applicant (employee) agrees to all of the following:

- Pay TEACH for 5 or 10 percent of the cost of tuition and books. This cost will be calculated after all other financial aid award(s) (excepting loans) have been applied. TEACH scholarships cover approved courses the recipient is enrolled in during the scholarship year, up to 18 semester/28 quarter credits.
- Submit all required paperwork (including grades) by established deadlines and pay all bills in a timely manner.
- Communicate regularly with TEACH counselor (e.g. class changes, employment status changes, etc.).
- Successfully complete the minimum required credits (9 semester/12 quarter) during the scholarship year to be eligible for the TEACH bonus.
- Commit to continued employment with current employer for one additional year beyond the scholarship year.
- Remain employed with current employer for a minimum of 20 hours per week during the scholarship year.
- Pay the college directly for any tuition exceeding the annual credit limit or courses that are not approved by the TEACH office.

Sponsoring child care program (employer) chooses one of the following:

_____ **Option A:** Pay TEACH for **10 percent** of the cost of tuition and books for each approved course the employee is enrolled in during the scholarship year, not exceeding 18 semester/28 quarter credits. In addition, provide **paid release time** to the employee; **three hours of paid time off per week** each week that classes are in session. (TEACH will reimburse the program for a portion of the cost of release time hours.)

_____ **Option B:** Pay TEACH for **15 percent** of the cost of tuition and books for each approved course the employee is enrolled in during the scholarship year, not exceeding 18 semester/28 quarter credits.

Scholarship Applicant print name

Scholarship Applicant Signature

Date

Employer Signature

Date

Please upload this signed form at the end of your application with the other required documents.