Applicant’s program director, owner or board chairperson must sign this agreement.
The T.E.A.C.H. Early Childhood® MINNESOTA scholarship program offered through Child Care Aware of Minnesota requires the support and participation of the sponsoring child care program and the scholarship recipient. In the event that the employee is awarded a scholarship, our child care program and the employee, understand and agree to the following conditions:

Employee agrees to:

☐ Successfully complete the minimum required credits during the contract year to be eligible for the T.E.A.C.H. MINNESOTA bonus.

☐ Pay T.E.A.C.H. for 10 percent of the cost of tuition and books. This cost will be calculated after all other financial aid award(s) (excepting loans) have been applied. T.E.A.C.H. scholarships cover approved courses the recipient is enrolled in during the contract year, up to a stated credit maximum.

☐ Submit all required paperwork (including grades) by established deadlines and pay all bills in a timely manner.

☐ Communicate regularly with T.E.A.C.H. counselor (e.g. class changes, employment status changes, etc.).

☐ Commit to employment at sponsoring child care program for one additional year beyond the contract year (i.e. “commitment year”).

☐ Remain employed at the sponsoring program for a minimum of 20 hours per week during the contract year.

☐ Apply for financial aid through FAFSA prior to the start of each academic year.

☐ Pay the college directly for any tuition exceeding the annual credit limit or courses that are not approved by the T.E.A.C.H. office.

Sponsoring child care program agrees to:

☐ Pay T.E.A.C.H. MINNESOTA for 5 percent of the cost of tuition and books for each approved course the scholarship employee is enrolled in during the contract period, not exceeding the scholarship limit.

☐ Provide paid release time to the scholarship employee; this is up to three hours of paid time off per week each week that classes are in session. Sponsor understands that T.E.A.C.H. MINNESOTA will reimburse the program for a portion of release time hours.

☐ Six months following the end of the contract year, provide additional compensation to the scholarship employee. Please indicate which option you prefer:

    ____ Option One: Award a $250 bonus the employee if the employee completes the minimum amount of credits.*

    ____ Option Two: Issue a two percent raise. Raise must be above and beyond any normally expected raise.*

    ____ Option Three: For programs working under union contract please contact the T.E.A.C.H. office.

Applicant signature __________________________________________________________________________ Date __________

Signature of program director/owner or board chair __________________________________________________________________________ Date __________

Program Name: __________________________________________________________________________

* 3 to 8 credit model scholarship recipients receive a $100 bonus or 1.25% raise

Please include this completed and signed form with your application.